



A National Science Foundation Science and Technology Center

BioXFEL Center: Prep Session for NSF Site Visit

Wednesday, June 18, 2014

8:45 a.m. - 9:15 a.m.	Shuttle departs from the Buffalo Hyatt Regency for Hauptman Woodward Medical Research Institute (Please arrive in the lobby by 8:30 am.) <ul style="list-style-type: none">- Light breakfast
9:15 a.m. - 9:30 a.m.	Welcome and Introductions (15 min)
9:30 a.m. - 11:30a.m.	Overview of the Center (20 min presentation + 10 min critique) <ul style="list-style-type: none">- Ed Lattman, Principal Investigator Center Organization & Management (20 min presentation + 10 min critique) <ul style="list-style-type: none">- Jill Szczesek, Managing Director Building Center's Culture (40 min presentation + 20 min critique) <ul style="list-style-type: none">- Ed Lattman, Principal Investigator- John Spence, Scientific Director
11:30 a.m. - 12:00 p.m.	Lunch/Break
12:00 p.m. - 12:30 p.m.	Presentation on the HUBZero BioXFEL Website Tools <ul style="list-style-type: none">- Ranga Setlur & Ed Sobczak, UB CUBS
12:30 p.m. - 2:00 p.m.	Research: Goals/outcomes/milestones per strategic plan; accomplishments to date (60 min presentation + 30 min critique) <ul style="list-style-type: none">- John Spence, Scientific Director
12:30 p.m. - 1:30 p.m. (concurrent with science presentation)	Education & Diversity team to prep graduate students <ul style="list-style-type: none">- Margarita Dubocovich, Director of Education & Diversity
2:00 p.m. - 2:15 p.m.	Break
2:15 p.m. - 3:15 p.m.	Research: Current work and Future Goals (40 min presentation + 20 min critique) <ul style="list-style-type: none">- John Spence, Scientific Director
3:15 p.m. - 4:45 p.m.	Integration of Education, Diversity & Knowledge Transfer (60 min presentation + 30 min critique) <ul style="list-style-type: none">- Margarita Dubocovich, Director of Education & Diversity- George Phillips, Co-principal Investigator- Ken Trampusch, Director of Knowledge Transfer
4:45 p.m. - 5:00 p.m.	Break
5:00 p.m. - 5:45 p.m.	Global Feedback from the Center
5:45 p.m.	Shuttle departs from Hauptman Woodward Medical Research Institute for the Buffalo Hyatt Regency
6:30 p.m.	Dinner Bacchus Restaurant 56 West Chippewa, Buffalo, NY 14202 (716) 854-9463 <i>Dinner will be served at 7:00pm</i> <i>(This is a five-minute walk from the Hyatt. Directions are included in your packet.)</i>

NSF BioXFEL STC 2013: First Annual Site Visit Agenda

Day 1, Thursday, June 19, 2014

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| 7:45a.m. - 8:15 a.m. | Shuttle departs from the Buffalo Hyatt Regency for Hauptman Woodward Medical Research Institute (Please arrive in the lobby by 7:30 am.)
- Light breakfast |
| 8:15 a.m. - 8:30 a.m. | Welcome and Introductions (15 min) |
| 8:30 a.m. - 10:30a.m. | Overview of the Center (20 min presentation + 10 Q&A)
- Ed Lattman, Principal Investigator
Center Organization & Management (20 min presentation + 10 min Q&A)
- Jill Szczesek, Managing Director
Building Center's Culture (40 min presentation + 20 min Q&A)
- Ed Lattman, Principal Investigator
- John Spence, Scientific Director |
| (10:30 a.m. - 11:00 a.m.) | NSF Executive Session/Break |
| 11 a.m. - 12:30 p.m. | Research: Goals/outcomes/milestones per strategic plan; accomplishments to date (60 min presentation + 30 min Q&A)
- John Spence, Scientific Director |
| 12:30 p.m. - 1:30 p.m. | Lunch - Discussion with graduate students |
| (1:30 p.m. - 2:00 p.m.) | NSF Executive Session/Break |
| 2:00 p.m. - 2:30 p.m. | BioXFEL Center Poster Session
- HWI Atrium, 2 nd floor |
| 2:30 p.m. - 3:30 p.m. | Research: Current work and Future Goals (40 min presentation + 20 min Q&A)
- John Spence, Scientific Director |
| 3:30 p.m. - 5:00 p.m. | Integration of Education, Diversity & Knowledge Transfer (60 min presentation + 30 min Q&A)
- Margarita Dubocovich, Director of Education & Diversity
- George Phillips, Co-Principal Investigator
- Ken Trampusch, Director of Knowledge Transfer |
| 5:00 p.m. - 5:15 p.m. | Wrap-up |
| (5:15 p.m. - 6:15 p.m.) | NSF Executive Session followed by critical feedback to the PIs and list of questions that require clarification |
| 5:15 p.m. | Shuttle departs from Hauptman Woodward Medical Research Institute for the Buffalo Hyatt Regency |
| 5:15 p.m. | Dinner on your own
Excluding: Lattman, Spence, Dubocovich, Phillips, Woodruff, Ourmazd, Cartwright, Snell, Szczesek, Trampusch
(Dinner in the M&T Commons, 2 nd floor HWI- then prepare response for NSF) |



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Day 2, Friday, June 20, 2014

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| 7:30 a.m. - 8:00 a.m. | Shuttle departs from the Buffalo Hyatt Regency for Hauptman Woodward Medical Research Institute (Please arrive in the lobby by 7:30 am.)
- Light breakfast |
| 8:00 a.m. - 9:00 a.m. | Meeting with Administrators Only (no PIs)/Institutional Support |
| 9:00 a.m. - 10:00 a.m. | Team's response to Critical Feedback |
| 10:00 a.m. - 4:00 p.m. | Site Review Team prepares Site Visit Report
- Working lunch |

* Taxi service can be arranged with Pamella Lomax in HIW office #109 for shuttles to the airport.